

Democracy, Strategy and Initiatives

1. Revenue Summary

	Latest Budget £	Forecast £	Actuals £	Variance - Forecast to Latest Budget £
Corporate Strategy & Comms				
Corporate Management	519,194	470,378	358,371	(48,816)
Partnerships & Performance	870,490	998,690	757,498	128,200
Sum:	1,389,684	1,469,068	1,115,869	79,384
Democracy & Governance				
Legal And Democratic	2,017,210	2,029,251	1,311,905	12,041
Sum:	2,017,210	2,029,251	1,311,905	12,041
Human Resources				
Hr Shared Service	480,667	457,898	369,922	(22,769)
Human Resources Client	54,017	54,017	55,959	0
Sum:	534,684	511,915	425,881	(22,769)
TOTAL	3,941,578	4,010,234	2,853,654	68,656

At the end of Quarter 2 an overspend of £0.099m is forecast, details of variances for individual services as per table below.

2. Revenue Variances

Reported variances are itemised in the table below:

Description	Details of Variances	£
Corporate Strategy & Communications		
Civic Events	Net increase on costs funding the Centenary event	21,041
Projects	Allocation of agreed budgets to fund projects/resources across the services	70,000
Employee	Revised employee costs as part of the corporate restructure - No additional pressure on budgets due to alignment across other services	(11,657)
	TOTAL	79,384
Democracy & Governance		
Legal Services	Contribution to the new Iken case management system as part of shared services	4,000
Employee	Revised employee costs as part of the corporate restructure - No additional pressure on budgets due to alignment across other services	6,922
	Other Variances	1,119
	TOTAL	12,041
HUMAN RESOURCES		
HR Shared Service	Net increase in payroll contract costs	8,000
Employee	Revised employee costs as part of the corporate restructure - No additional pressure on budgets due to alignment across other services	(30,769)
	TOTAL	(22,769)

3. Capital Investment Programme

There is one small capital budget within this service area relating to town boundary signage. This budget has been rephased for use in 2023/24.

EH-COMMUNICATIONS, PARTNERSHIPS & COMMUNITY					
Capital Scheme	Latest Budget 2022/23	Forecast Outturn 2022/23	Forecast Variance	Actual 2022/23	Scheme Update
	£	£	£	£	
Corporate Communications					
Town Boundary Signage	65,000	0	(65,000)	0	Service request for rephasing into 2023/24.
Total	65,000	0	(65,000)	0	

There are no capital investment budgets for this service area for 2023/24 and 2024/25.

4. Vacancy Monitoring

A major risk of non-delivery of service is where key staff leave the Council's employ and there is a delay or difficulty in recruiting suitable candidates to fill the vacant post. There are no service impacts to report as a result of current vacancies.

The following table sets out the vacancies at 30 November 2022:

Service Area	Post	Date Vacant	FTE	Comments
Corporate Services	Executive Director	01/08/2022	1	
	Total		1	